

**RISK ASSESSMENT REPORT**

**Assessed by:** Christopher Wilson-Ash

**Date:** May 2020

**Site:** Cherry Lakes, South Cerney

**Signed:** ………………………………………..

This Risk Assessment Report has been carried out by a competent person who has been trained in assessing risks in the workplace. The Risk Assessment has been produced in accordance with The Health and Safety at Work Act 1974 and the following regulations;

* The Management of Health and Safety at Work Regulations 1999
* Workplace (Health, Safety and Welfare) Regulations 1992
* The Health and Safety (Display Screen Equipment) Regulations 1992
* The Personal Protective Equipment at Work Regulations 1992
* The Manual Handling Operations Regulations 1992
* Provision and use of Work Equipment Regulations 1998

**Risk Matrix used Contents**

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|  | **L I K E L I H O O D** | | | | | |  | 1. Use of Cleaning Chemicals 2. Wet Mopping of Hard Floors 3. Dealing with Waste 4. Electrical Cleaning Equipment 5. Cross Contamination 6. Working at Height 7. Lone Working 8. Inadequate Training 9. Uneven Ground at rear of site |
| **C**  **O**  **N**  **S**  **Q**  **U**  **E**  **N**  **C**  **E** |  | **1**  **Rare** | **2**  **Unlikely** | **3**  **Possible** | **4**  **Likely** | **5**  **Certain** |
| **5**  **Catastrohic** | 5  Moderate | 10  High | 15  Extreme | 20  Extreme | 25  Extreme |
| **4**  **Major** | 4  Moderate | 8  High | 12  High | 16  Extreme | 20  Extreme |
| **3**  **Moderate** | 3  Low | 6  Moderate | 9  High | 12  High | 15  Extreme |
| **2**  **Minor** | 2  Low | 4  Moderate | 6  Moderate | 8  High | 10  High |
| **1**  **Negligible** | 1  Low | 2  Low | 3  Low | 4  Moderate | 5  Moderate |

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| **Use of Cleaning Chemicals** | | | | | **Assessment No.** | 001 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Using Cleaning Chemicals can cause Skin Irritation,  Eye Injuries, Poisoning and  Breathing Difficulties | 3 | 4 | 12 | Only Approved Chemicals to be used and COSHH sheets to be kept in the van.  Cleaners are to wear PPE when handling chemicals.  Chemicals should not be used if the label is missing or unreadable.  Chemicals should not be decanted into other bottles or containers.  Chemicals should not be left unattended and must be returned to the secure store immediately after use.  Cleaners should ensure the area they are cleaning is well ventilated before they start to clean with chemicals. | | 2 | 1 | 2 |
| Chemical Spillages | 3 | 3 | 9 | Chemicals should be kept up right in the van when not in use.  Cleaners should ensure the lids are secure on all cleaning chemicals when moving them between toilets while cleaning.  Chemical Spillages must be cleaned up immediately. | | 2 | 2 | 2 |

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| **Wet Mopping of Hard Floors** | | | | | **Assessment No.** | 002 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners, other workers and site visitors could slip on the wet floor | 4 | 4 | 16 | Floors are the last thing to be cleaned in the lodges.  Cleaners will not over wet the floor, thus allowing quick drying times.  Cleaners should not put too much cleaning chemical in the mopping solution as this could keep the floor slippery when dry.  Cleaners should wear non-slip safety shoes while at work. | | 2 | 2 | 4 |
| Cleaners, other workers and site visitors could trip over unattended cleaning equipment | 3 | 3 | 9 | No workers or site visitors should be allowed into a Lodge while cleaning is being carried out. Cleaning Equipment should not be left where it could be easily tripped over and must be returned to the van when not in use. | | 2 | 1 | 2 |
| Cleaners could hurt there back or get other muscular injuries from lifting heavy equipment | 3 | 3 | 9 | Cleaners should ensure they only fill mop buckets half full with water so that they are not too heavy to carry.  Manual Handling procedures to be followed at all times. | | 2 | 1 | 2 |

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| **Using Electrical Cleaning Equipment** | | | | | **Assessment No.** | 003 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners could be electrocuted if the equipment they are using is faulty. | 3 | 5 | 15 | Electrical Cleaning Equipment should be PAT Tested on a yearly basis.  Cleaners should fully check the electrical cable, plug and plug socket for damage before use.  Faulty Electrical Equipment must be clearly marked as Faulty and not used until its either fixed by an approved technician or replaced. | | 2 | 1 | 2 |
| Cleaners, other workers and Members of the Public could trip over the equipment or the trailing electrical cables | 4 | 4 | 16 | Cleaners are to follow safe systems of work when using electrical cleaning equipment and ensure that electrical cables are not stretched across walkways or doorways.  Caution signs must be put up in the area that is being cleaned to warn others of the potential hazards  All Equipment must be returned to the van when not in use and not left where it can be easily tripped over. | | 2 | 1 | 2 |
| Lack of training can lead to cleaners injuring themselves, other workers or damaging property. | 5 | 5 | 20 | Cleaners must be fully trained in the use of the electrical cleaning equipment before the equipment can be operated by the cleaner. Regular training reviews are to be carried out by the senior management | | 2 | 1 | 2 |

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| **Cross Contamination** | | | | | **Assessment No.** | 004 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners can cross contaminate surfaces with germs and bacteria if they do not follow correct cleaning procedures | 3 | 4 | 12 | Cleaners should wear PPE at all times while cleaning, PPE should be changed if the cleaner has been cleaning up bodily fluids.  Cleaners should clean up bodily fluids and spillages using disposable paper towel and disposing of it in the appropriate waste bin.  Cleaners should adhere to the companies strict Colour Coding System that is in place in relation to cleaning cloths and equipment in order to eliminate the chance of cross contamination. | | 2 | 1 | 2 |

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| **Working at Height** | | | | | **Assessment No.** | 005 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners risk falling to the ground when working at height using ladders, which could result in broken bones, head injuries, being paralysed or even being killed. | 5 | 5 | 20 | We operate a no ladder policy  Cleaners are only authorised to clean to arms reach  Extendable cleaning equipment will be provided where required to clean out of reach areas from ground level. | | 2 | 1 | 2 |

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| **Lone Working** | | | | | **Assessment No.** | 006 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners working on their own could have an accident and not be able to get help in an emergency situation. | 3 | 2 | 6 | All cleaners are required to carry a working mobile phone  Cleaners are contractually required to login on our Login App when they arrive at a site and log out when they leave. This system is monitored by the Duty Manager who will make contact with the cleaner if logins are not made at the expected time.  Cleaners should follow all safe systems of work when working alone in order to prevent accidents. | | 2 | 1 | 2 |

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| **Inadequate Training** | | | | | **Assessment No.** | 007 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| Cleaners who have not received adequate training can risk injury to themselves, other workers or Members of the Public | 5 | 5 | 20 | All new cleaners will be fully trained in all aspects of the job to ensure they can carry it out to the required standards and safely. Supervision will be in place until they are competent. Regular training reviews will be carried out by senior Management. | | 2 | 1 | 2 |

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| **Walking on Decking** | | | | | **Assessment No.** | 008 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| The cleaners risk slipping on the Decking in wet or icy weather conditions | 5 | 5 | 20 | The site owners have installed anti slip materials to all decking; however, cleaners should take care when walking on the decking in wet and icy conditions. Cleaners should ensure they are wearing appropriate safety shoes. | | 2 | 1 | 2 |

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| **Deep Water** | | | | | **Assessment No.** | 009 | | |
| **Hazard** | **Risk** | | | **Control Measures** | | **Risk Rating** | | |
| **L** | **C** | **R** | **L** | **C** | **R** |
| The cleaners risk falling into the Lakes if they get too close to the Water’s Edge. | 5 | 5 | 20 | Cleaners are not permitted to go onto the lower section of the decking and must not approach or stand near to the edge of the lakes. | | 2 | 1 | 2 |